

COUNSELLING 'HOURS'

COUNSELLING 'HOURS' ARE 50 MINUTES TO ALLOW YOUR COUNSELLOR TO MAINTAIN YOUR FILE.

FOR SESSIONS BEGINNING

ON THE HOUR:

- *1 HOUR SESSIONS END AT :50
- *1.5 HOUR SESSIONS END AT :15

ON THE HALF HOUR:

- *1 HOUR SESSIONS END AT :20
- *1.5 HOUR SESSIONS END AT :45

CANCELLATIONS OR NO-SHOWS

24 HOURS NOTIFICATION

IS REQUIRED TO CANCEL APPOINTMENTS
APPOINTMENT FEE MAY BE CHARGED TO CLIENT FOR
NO-SHOW OR LATE CANCELLATION.

PAYMENT TERMS

PAYMENT IS BY CASH OR CHEQUE,
AND IS DUE AT THE END OF EACH SESSION.

NSF CHEQUE FEE - \$25.00

THANK YOU!

